



## Neighbourhood Plan Steering Group Minutes

Thursday 30 November 2017

held at the Ernest Cassel Room, Newmarket Town Council Offices 10:00

### Members Present:

Cllr Rachel Hood [RH]

Cllr Michael Jefferys [MJ]

Julian Wilson [JW]

Rachel Wood [RW]

Sara Beckett [SB]

Roberta Bennett [TCM]

**Apologies** were received and accepted from, Cllr Hirst, Cllr Morrey, Boyd Nicholas

Welcome to all members by Cllr Hood (Chair) awaiting arrival for further members to arrive to be quorate which was [10.20]

Discussed the arrangements for meeting with Julie Baird on 01 December 2017 and for the TRET meeting on 04 December 2017 papers to be prepared.

To thank Jill Korwin for her letter of 27 November 2017

Discussion about membership ~ Could the TCM be a voting member to confirm with TCM SB reported that she has had a meeting with the TCM re finances SB has provided details required and TCM will collect information and seek to further the grant from SCC. Rachel Wood arrived

Workshop meeting next week 07 December 2017

10.20am Julian Wilson arrived

Minutes of 16 November 2017 were reviewed recap of discussion before being quorate ~ Concerns remain about appointing a Consultant and time scale.

Funding ~TCM

Meeting with Julie Baird

Meeting of TRET this is to be noted as part of the Consultation.

Positive communication from Jill Korwin

MJ has not contacted the Rugby Club or Hockey Club as yet

Minutes of 16 November 2017 were approved and accepted

## **Appendices**

[1] William Gittus has been contacted and will action

[2] List of views and training grounds may be included in [1] iconic views (top of Warren Hill) in Town [photos] Map from Forest Heath ref to Lavenham with care

West Suffolk have sent a number of appendices required ~Thursday show on map and pick up in Consultation. Add importance of roof scape

[3] List of key buildings has been sent by WS

[4] Public open spaces (Thursday)

[5] Triple SI's WS have sent including map ~ Racecourse included but not Bury Road as not in Area RW has but some records are quite old

[6] YBR John Smithson has sent to SB and will send further info.

[7] Protected species WS have sent RW has and contacted relevant people.

[8] List Map + list of tree belts and significant trees. Caveat needed re TPO's which are protected if in Conservation area. RW to word . RW has prepared a map which can be used similar will need for North side of Town . **ACTION Planting trees for the future.**

Needs to be highlighted in Consultation to ask the question which trees are important.

List/Map with TPO's [BN] & add to [RW] TCM to ask Nick Patton [Jockey Club]

[9] good development in design.....this has now been removed

May use photographs to show our opinion and to steer the correct approach

[10] Evidence for traffic hotspots [SB] to contact John Morrey and to go through references in Local Plan. (responses from Local Plan Inquiry

TCM arrived and advised of progress. Re [8] TCM will speak to Nick Patton SB to email too.

[11] List of statues and memorials (different to [3]) to correlate with photographs and send to relevant consultees.

WAR MEMORIAL, CLOCK TOWER, BILL TUTTE, HYPERION , FRANKEL, COOPER MEMORIAL, CHARLES II, QUEEN AND FOAL, HORSE AND GROOM, RAF MEMORIAL at RACECOURSE, ALBERT ALAS, CEMETERY, PERSIAN PUNCH, BRIGIDARE GERRARD, FOX & GATE ARCH at Tattersalls

Send above list to Tattersalls, Jockey Club (Estates and Racecourse, Chris Garibaldi (Palace House)

[12] Current businesses in addition to Horse Racing but to include ancillary business associated with HRI Obtain SQW report B.I.D and Chamber of Commerce ~ Graham Abbey [SB] to also contact William Gittus.

Employment sites from Local Plan site allocations and WS Growth

**Sports Hub** ~ Email from Jill Korwin ~ discussed Project Team ~ **ACTION** on the advise of TCM strategic priorities and project team structure to be taken to Town Council meeting 18 December 2017.

RH to speak to Mayor of how to progress with Forest Heath (Jill Korwin) to progress with TCM and SB

RH to speak to Alison Hayes for future press release

Concerns raised: Football pitches (AW) belongs to Newmarket Football Club and not for public use and should not be counted, therefore we should consider the provision of AW pitch.

Dates need to be corrected Item 8 page 7

TCM advised Town council have NHP budget to be put into reserves which would enable a contribution towards match funding in addition to Suffolk County Council funding.

Page 4 needs to have insertion 2.3b 'quote from Policies' make track changes.

It was proposed and seconded that a RECOMMENDATION to NTC is that the **project team consists of Rachel Hood Michael Jefferys, Andy Drummond Sara Beckett Rachel Wood Julian Wilson, Roberta Bennett TCM**

It was confirmed that as an officer of the Council the TCM is not a voting member

TCM confirmed finances Suffolk County Council, NTC Budget and Locality ( to be applied for ) It was noted that FHDC receive £30,000 per NHP.

Letter of thanks to Jill Korwin

To be aware of conflict of interests when employing Consultant having worked on Local Plan and or FHDC

RH reported a very positive meeting with SCC

TCM reported interest from Eact Cambs officer Spencer Clarke

TCM to arrange wording for TC meeting recommendation

Meeting closed at 11.45

*Venue: Newmarket Town Council Offices Ernest Cassel Room.*

Thursday 11 January 2018	Thursday 18 January 2018	1 <sup>st</sup> and 3 <sup>rd</sup> Thursday Of each month
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**2018** 1st and 3rd Thursday of each month at 10:00  
In Ernest Cassel Room  
[www.newmarket.gov.uk](http://www.newmarket.gov.uk)

DRAFT