



## **NEWMARKET VISION MINUTES OF Neighbourhood Plan Steering Group**

Thursday 06 April 2017

held at the Ernest Cassel Rooms, Newmarket Town Council Offices 10:00

### **Members Present:**

Cllr Rachel Hood [RH]

Cllr Michael Jefferys [MJ]

Cllr Philippa Winter [PW]

Cllr John Morrey [JM]

Julian Wilson [JW]

Boyd Nicholas [BN]

Sara Beckett [SB]

Germima [Tattersalls]

Apologies were received and accepted from Rachel Wood, William Gittus, Cllr Hirst, Cllr Wadham

Welcome to all members by Cllr Hood (Chair) awaiting arrival for further members to arrive to be quorate.

Following review of policies by members it was thought to be a good idea that all members make themselves familiar with the slight alterations and the reasons for those alterations. It was felt that a consultation should be undertaken before proceeding further so that comments can be addressed at an earlier stage rather than going forward to an official pre submission stage without the confirmation that we have addressed the wishes of Newmarket and an opportunity to consult with the statutory consultees [BN to provide detail]

Policies will be available to view at the Memorial Hall Foyer, on the Newmarket Town Council website on a dedicated 'tab', the email address for comments will be advertised and SB's mobile number in case someone might like a hard copy to be available.

Details will be in the Newmarket Journal along with all the above contact details. We are dependent on the Journal publishing one policy a week but wither way the documentation is available for all to view in various forms.

Roll up banners x4 will be prepared to use at locations in Town advising of further detail.

Appendices will need to be prepared

Environmental assessment will need to be reviewed as to whether one is required according to criteria wildlife species traffic etc. [BN to forward exact criteria] FHDC sustainability assessment have single issue review (housing numbers) and site specific allocations available on web site relevant to Newmarket [BN to review next week as to how this fits in with NHP to communicate with SB] If required it will need to be available for pre submission and sent to inspector.

[JW] arrived therefore quorate

Informal consultation runs until end of May 2017

Review comments 01 June 2017 at meeting of NNPSG and revise if necessary. Will need to show comments have been considered.

Final draft 08 June 2017

April - May preparing appendices, consultation statement (showing consultations) scoping for sustainability and environment and a statement if required, and gathering evidence

A weeks grace perhaps and aim to submit 15 June (soon after 08 June if possible) to FHDC for compliance

FHDC check regulations against draft plan (subject to Service Level Agreement) this will be done within a week in time for approval to Town Council 26 June 2017

Submit to FHDC for formal stage end of June. (27 June following approval from NTC)

FHDC take over the submitted document there is a period of 4 weeks in which FHDC prepare to consult. The Consultation takes place over 6 weeks. (10 weeks (\*this may be earlier dependent on Local Plan) in total from end of June 2017)

Discussion of timetable of Local Plan as this will be in conjunction with NHP [BN to inform SB when this is known \*]

[MJ arrived]

After 05 September 2017 and within 4 weeks of the close of Consultation FHDC will work with NNPSG to arrange examination\* taking us through to the beginning of October.

\*This might take a number of months but importantly by 03 October 2017 the examiner should be appointed and the date of examination known. This could be and likely to be early 2018.

Examination will be followed by report

FHDC and NTC will publish it on their web sites within 1 week of receipt

Modifications will need to be addressed if necessary and decide to accept or not.

Referendum to be organised by FHDC within 60 days of receipt of Examiners report.

Referendum results to be known .....MAY 2018 (hopefully!!)

If favourable the NHP will go to Cabinet/Council and NTC to be formally adopted.

The list of appendices was compiled as the policies were written by the workshop group there may be additions or deletions

The meeting was quorate on the arrival of [JW]

[MJ arrived]

Members reviewed and accepted service level agreement with Forest Heath District Council and resolved that this should be signed and submitted by The Mayor [SB to action] noting that the obligations for NTC under the SLA terms have been met and progressed appropriately.

Discussed appendices with BN

Allocated appendices

[1] List of unique features for the horseracing industry ~ WAG

[2] List of views and training grounds (look at adopted Lavenham NHP)

[3] List of key building and key monuments scheduled ancient monuments e.g. |Devils Dyke (FHDC have list BN approx. 20 in district) History Society

[4] List of public open spaces e.g. GLPF's (pitch strategy may be of help Part 2 has not been completed informal open space) ~ BN

[5] Map of triple SI's, sites of specific scientific interest, training grounds ~ to check if planned area BN

[6] Yellow Brick Road Management Plan ~ ask John Smithson

[7] List of protected species ~ RW + Jaki Fisher (FHDC) James Meyer (Suffolk Wildlife Trust)

[8] List Map + list of tree belts and significant trees [BN has list of trees with TPO's but will need further work to identify others. BN has map with TPO's. Trees in Conservation area will not be shown on Map] Look at Conservation Area appraisal

[9] Case studies of Barley/Malt Close ~ ? thought to be a good development in design Check WS planning portal Check copyright of architect. BN to locate good design (Suffolk Design Guide)

[10] Evidence for traffic hotspots ~ JM

[11] List of statues and memorials (different to [3]) Bill Tutte, Charles II, Queen and foal, Clock Tower Cemetery, Albert Alas plaque, Hyperion, Horse and Groom (?Cambs) Frankel ~ History Society RW

[12] Current businesses in addition to Horse Racing but to include ancillary business associated with HRI ~ Vision Local Economy, B.I.D. Jonathan Miles Local Economy Development Officer [SB to email] BN to provide address list which was used for area boundary (several hundred sent but will need to identify businesses from address )

[13] List and map of existing employment sites [Local Economy]

Site Allocations documents has main employment areas ~ starting point for further work. WAG and JM to update (nominated by SB!!!)

Discussion over Suffolk County Councils future use of Scaltback School and St Felix School. FHDC have recently had a meeting with SCC to discuss their representations on the Local Plan. Dialogue needs to be opened with SCC possibly Estates Property Services/Robert Feakes County planning.

MJ expressed concerns that there is a disjoint between authorities and other interested parties. Within the Local Plan Scaltback has been identified for a sports hub NHP wishes to designate Scaltback for housing and St Felix as the sports hub particularly in relation to the close proximity of George Lambton Playing fields (FHDC are resisting development and has not been included in Local Plan

Concertus are the planners for SCC

BN informed there may be a covenant on Scaltback

It was proposed to invite Robert Feakes and Quentin Cass to meet with NHP to give an up to date briefing on the plans for the Scaltback and St Felix sites discuss as they are integral to the policies that we are trying to write for the Newmarket Neighbourhood Plan BN suggested to add any other properties SCC have in the Town ~ **RESOLVED**

Discussed next meeting Monday 25 April or 26 April depending on availability of SCC representatives. [due to Elections this is now not possible ~ further meeting to be arranged and will be confirmed to members]

It was proposed to make a representation to Network Rail re closure of Weatherby Crossing. To ask Councillor Hulbert for advice **RESOLVED**

It was discussed that as an aid memoir we might need to review the document as a group again but after a lengthy discussion it was decided that the FHDC planning officer had been through the document numerous times and particularly in recent weeks with

the work shop group that the public should comment and we respond as and when. It was proposed that we felt the document was clear and not ambiguous therefore to proceed to consultation as planned. **RESOLVED**

To ask to consult at the following locations

Annual Meeting of the Town (22 May 2017)

Tesco

Waitrose

Library have display area

Leisure Centre have display area

With detail of consultation on roll up banner at Waitrose and Tesco and one copy of draft policies at each location that is laminated and secure.

Discussion over printer charges. SB informed members that she had been informed by NTC office that printing charges would be over and above cost. This was totally unacceptable that NTC should charge themselves in this manner as NNPSG is a committee of NTC. It is quite acceptable and appropriate to put real cost against NNP budget but not with an increased charge. It was proposed that SB to forward emails concerning this to Cllr Jefferys who would deal with the matter **RESOLVED**

Meeting closed at 12.24

*Venue: Newmarket Town Council Offices Ernest Cassel Room.*

Thursday 04 May 2017 cancelled	Thursday 18 May 2017	
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1st and 3rd Thursday of each month at 10:00  
In Ernest Cassel Room  
**[www.newmarket.gov.uk](http://www.newmarket.gov.uk)**