



Newmarket
TOWN COUNCIL

NEWMARKET VISION MINUTES OF Neighbourhood Plan Steering Group

Thursday 17 March 2016

held at Ernest Cassel Room. Newmarket Town Council Offices 10:00

Members Present:

Cllr Rachel Hood [RH]

Rachel Wood [RW]

Cllr Warwick Hirst [WH]

Sara Beckett [SB]

Cllr Philippa Winter [PW]

Apologies received, Cllr Morrey, Cllr Starkey, Cllr Jefferys, William Gittus, Julian Wilson, Marie Smith, Isabelle Barrett (Town Clerk).

Welcome to all members by Cllr Hood.

Minutes from 25 February 2016 reviewed and matters arising

WH Page 2 was questioned re £20,000 budget required as a minimum which requires itemisation and to make sure that this is in the F&P budget for 2017/18

Minutes approved and accepted

Review of actions from 25 February 2016 Please refer to list.

1. **ACTION** MJ would email WH's email directly to RH and SB DONE
2. **ACTION** AS/IB to liaise about database for NHP. NEXT AGENDA to include Cllr O'Neill
3. **ACTION** WH as Treasurer to seek funding from Community Forum WH had a long look into this. NNPSG qualifies to apply as Town Council is leading NNP. £9000 is available to apply for new projects with an initial assessment of what you want to do and why if this is accepted a more detailed plan is submitted. Money has to be spent within 6 months and before the end of the financial year whichever is the sooner. Constrained by Core Strategy to run in line with Local Plan.
MJ thought that we could make an initial assessment and then decide when to receive it, perhaps in October **WH to confirm** Can you apply annually? **WH to confirm**

Action for next meeting WH bring info back to next meeting rather than write it up.

- 4 **ACTION** WH and IB to action a draft budget with costs. Ties in with above £300 left not clear what we have to do until March 2017. Group discussed there will be a need to consult further throughout process and of course preparing costs
- 5 **ACTION** SB to send service agreement to all ~ EMAILED
- 6 **ACTION** SB AIMS & OBJECTIVES document to be sent to Marie Smith ~ EMAILED
- 7 **ACTION** MJ to contact JS for map of Open Space and Green corridor Action for next meeting MJ will contact John Smithson further
- 8 **ACTION** PW to walk along YBR !!!! No comment !!
- 9 **ACTION** all to consider the title (only not the script) of the objectives for next meeting ready to vote that all are in agreement. AGREED

No further matters arising were noted but will be considered through Agenda if necessary

Continued with Agenda

Agenda item 5 Times noted for members in hours MJ 4 WH 4 RW 7 PW 1 SB 5 RH 2

Agenda item 6 reported in actions

Agenda item 7 this will be assessed in September/October 2016 when NTC undertake budget setting. Report to NTC to request allocation in budget for 2017/18 this will be for £20,000 in addition to other grants available

Agenda item 8 and 9 Reminder email with date to AS IB and CON for update on database, web site and social media issues, asking to communicate back to group ASAP

Agenda item 10 no feedback from BN and MS reminder email with date

Agenda item 11 Aims and Objective ~ to approve headings.

RW reported that the order of the 7 objectives has been changed slightly as it was felt to work better. Generic objectives are placed first to more easily reference policies throughout document. It must always be remembered it is a land use document and some aspirations may not fit this requirement but can be saved for further/future reference

Objectives (Headings) need to be approved today which are exactly the same as consulted on previously, of course they may be added to.

Following discussion the 7 headings are now as follows:

1 Promote and Maintain Character of Town

- 2 Value and protect environment
- 3 Ensure that development within boundary of designated area is sustainable (The parish Of Newmarket excluding Exning cemetery)
- 4 Promote and maintain a vibrant Town Centre
- 5 Promote and sustain Town's Economy and Employment
- 6 Promote and enhance the Town as a Tourist destination
- 7 Improve and promote health and well being

All the above 7 Objectives/headings were approved unanimously by members of the NNPSG.

12. Discuss policies in draft form to date

Gratitude was expressed to RW, MJ and SB for the work they have done on the policies particularly to RW who oversees the work at the workshops.

A discussion followed on wording of work done so far on policies. Slight amendments were made replacing the words 'must' and 'should' with 'shall' which will show a positive obligation throughout the document rather than making it suggestive and therefore discretionary. It can be softened where needed.

Action for next meeting

All to highlight anything **specific** ready to approve at next meeting ready for further consultation. All happy with framework of policies.

Review of future meetings

07 April Meeting cancelled.

The scheduled meeting for 21 April clashes with Vision Steering Group Workshop so rescheduled to 22 April 2016

Next Workshop 14 April 2016 at 10:00

Next meeting 22 April 2016 at 10:00

05 May 2016 is a Workshop

19 May 2016 is a meeting

Items for next Agenda

Carnival should be used as a consultation venue in 2016 to go on next Agenda

Meeting closed at 11:00

Venue: Newmarket Town Council Offices Ernest Cassel Room.

Thursday 07 April 2016 Cancelled	Thursday 14 April 2016 Policy Workshop	Thursday 21 April 2016 Cancelled
Friday 22 April 2016	1st and 3rd Thursday of each month at 10:00 In Ernest Cassel Room	www.newmarket.gov.uk

DRAFT