



**NEWMARKET VISION
MINUTES OF
Neighbourhood Plan Steering Group**

Thursday 25 February 2016

held at Ernest Cassel Room. Newmarket Town Council Offices 10:00

Members Present:

Cllr Rachel Hood [RH] Rachel Wood [RW]

Cllr Mick Jefferys [MJ] Sara Beckett [SB]

Cllr Philippa Winter [PW] Julian Wilson [JW]

Apologies received Cllr Chris O'Neill, Cllr Hirst, Cllr Morrey, Cllr Starkey, William Gittus, Town Clerk.

Welcome to all members by Cllr Hood.

Delighted that Cllr O'Neill has withdrawn his resignation as he has a critical eye with regard to detail/printing which is extremely valued. Mr Gittus who has kept up to date with all correspondence and detail sent and would remain as a member. Future meetings may well be will in the form of workshops and will not affect the quorum, which we are currently meeting.

Matters arising and review of previous actions.

Robert Feakes has gone on secondment and will not be replaced. Ian Maxwell is our point of contact.

WH had sent the email re exchange between WH and Andrew Cuthbertson to Councillor Jefferys requesting he give copies to RH and SB quite why this was not sent directly is not clear but MJ happy to oblige.

ACTION MJ would email WH's email directly to RH and SB

It was agreed by all that an item to be placed on each agenda to note hours spent outside meetings. WH to keep a record of all for purposes of match funding.

SB had sent links to all of NHP's

ACTION JW will send Newport Pagnell

Discussion about Cringleford Plan many liked the format

Marie Smith is happy that NNHP is in time line with the Local Plan provided the latter is not delayed from the expected August 2017. It was agreed by all that we need to maintain our momentum with the Newmarket Neighbourhood Plan.

Communication must be maintained with FHDC in particular the Local Plan Working Groups work but the onus is on this group to keep going as per our planner.

ACTION AS/IB to liaise about database for NHP. This item to go on next agenda.

The draft minutes were approved from 05 February 2016 as being accurate record and accepted by all.

Discussion following Meeting with Marie Smith RH, WH and SB had been present.

Discussion re GLPF not in site allocations to remain as Open Space

Brickfields Stud included in site allocations

No allocations at Studlands (garages Orchard etc.)

No allocation Scaltback now Community use no enabling development

FHDC will pay for Referendum ~ all the electoral expenses (voting papers, hire of venues, officers time) NOT the document of the Neighbourhood Plan. FHDC will pay for the Inspector and hire of room.

FHDC have received a grant of £5000 from Community Forum and NNPSG should do the same. Link has been sent to all

ACTION WH as Treasurer to seek the same as above and report back

Referendum is full scale election. The question is do you agree or not. More than 50% of those who vote is required for the NNHP to form an SPD.

MS surprised NTC has no budget for NNHP

Discussion re budget and following the advice from MS (FHDC), NTC should have an amount of £20,000 in their budget to be available in April 2017. **ACTION** WH and IB to action a draft budget with costs. Itemised budget for next meeting that equates to £20,000.

NNPSG to then consider and present to NTC for agreement.

WH had previously stated that SCC grant would not be paid until the end of the project but will now ask if this could be paid in increments.

Costs for Printing, expert advice, a critical friend will be incurred.

Professional advice will be needed for examination in Public

Use a style guide for writing policies.

Advised that no one from FHDC (Intern) would not be available

A lot of preparatory work required e.g. YBR

Environment would be a good starting point, then Education as much work has been presented to Local Plan consultations

Agreed that MJ/RH/SB to meet as a Workshop to start with Environment and Education MJ would like to consult with Nick Froy. Primary Schools and Nurseries will need to be consulted and used for evidence base.

AGENDA item for next meeting NNPSG agree all 7 objectives at meeting of 17 March 2016.

Meeting of 03 March 2016 is cancelled MJ/RH/SB to still meet as a Workshop anyone else can attend.

Thanks were expressed to MJ and RW for getting this work off the ground.

Service Agreement discussed to add to next AGENDA to discuss. Actions in service agreement correlate with legislation

ACTION SB to send to all

To sum up Marie Smith happy that NNHP is working alongside the current time line of the Local Plan

ACTION SB AIMS & OBJECTIVES document to be sent to Marie Smith

Group looked at OBJECTIVE 6

Need to identify open spaces and produce a map (John Smithson has this.)

ACTION MJ to contact JS for map of Open Space and Green corridor

Protect and enhance open space

How do we expand Newmarket's open space, it is under resourced. Much is owned by the Jockey Club for which we are grateful but this is not community owned.

Audit for Open Space

Pocket spaces

What proportion of Open space are we under resourced. Need report.

MJ reported that number one drain is being cleared. Has been in talks with Anglian Water.

Balancing ponds don't need to be fenced but are important to wild life.

John Smithson has written management plan

Fence next to Laundry may be there without planning permission

Entrance area of YBR at Exeter Road would not be covered due finance and policy (health and Safety would not permit maintenance work to be carried out underground and the cost would be prohibitive) It is essentially an open footpath and cycle path 1.7 miles

Remove fencing at side, remove some fencing over drain, provide entrance arch. Planters on back wall to try and hide concrete wall.

Officially name changed from Number One Drain to Newmarket Brooke

Could have circular walks.

Section 106 finance is available Tesco may like to contribute as walk goes through to Tesco.

Racing welfare, Butterflies and others have offered help.

ACTION PW to walk along YBR

Hedging and weeding throughout Newmarket is a concern and the joined up management of these areas is a worry with 3 different authorities involved. This had been part of the Community Planning Delivery Group's work. Who is now doing this? Could we coordinate the work required when looking at enhancing the horse walks? Specify types of hedges ~all hedges that form part of the landscape plan are maintained and replaced when required forms a policy.

PW has a list of work to be done

Need a map to show training yards.

Discussion of memorial tree planting at top of Warren Hill in conjunction with Jockey Club and should be encouraged.

Discussion of tree planting in conjunction with schools and perhaps with the celebration of 350 years of the history of Newmarket to consult with AS.

Cooperating with the Jockey Club to encourage tree planting where appropriate

Including on Jockey Club land with their permission

? Audit of trees and TPO's. There must (should) be a register of trees with TPO's

Map of trees in Town which are an important part of the Town could form a walk.

Before A&O 3 or part of 3 we should have a tree policy.

Identify trees, TPO's required, planting, protecting all trees and if deemed necessary to remove they should be replaced.

No audit of trees and very much required.

Trees planted at BRS in memory of recent historical events but there is likely to be some that would be 100 years old. Meriden Gardens is an example of such trees being destroyed (200 year old copper beech)

ACTION Air quality report required

Go Wild had a project about 8 years ago that every school child in Newmarket should plant a tree. This had been commenced.

Expense of small tree is minimal. Woodland Trust give trees away.

350 trees history of Newmarket

250 trees Tattersalls

90 Queens Birthday

MJ to talk to JS about above.

We can agree the title of the objectives at next meeting **ACTION** all to consider ready to vote but as has proved by today's discussion each topic must be discussed by the group before policies are written.

Meeting ended 11:45

Venue: Newmarket Town Council Offices Ernest Cassel Room.

Thursday 17 March 2016	Thursday 07 April 2016	Thursday 21 April 2016
Will need to reconsider meeting of 21 April 2016 Due to Vision Steering Group arranging Vision Group Meeting	1st and 3rd Thursday of each month at 10:00 In Ernest Cassel Room	www.newmarket.gov.uk

DRAFT